

**SATW Canadian Chapter Executive
Meeting Minutes**
June 10, 2021 12 pm EDT

Location: Virtual

In attendance:

Maureen Littlejohn (Chair)
Martha Chapman (First Vice Chair)
Nicola Blazier (Second Vice Chair)
Carolyn Ray (Secretary)
Linda Barnard (Active at Large)
Sharon Mendelaoui (Active at Large)
Angela Anderson (Associate at Large)
Heather Kirk (Associate at Large)
Anna Hobbs (Past Chair)

Regrets

Gillian Hall (Treasurer)

Agenda

<p>1. Call to order (ML) Meeting called to order at 12:05 pm</p>
<p>2. Approval of minutes (from May 13 2020 meeting)</p> <ul style="list-style-type: none">• ML moves to approve• NB seconds <p><u>Action Items:</u></p> <ul style="list-style-type: none">• CR post May minutes on SATW Canada member website once approved.
<p>3. Chair's Comments (ML)</p> <ul style="list-style-type: none">• Quarantine being lifted in July – optimism• ML: Marla Schragger asked if Canadians are okay with registration period for October 3 conference – can cancel until Sept 8. ML to confirm if we get a refund if border doesn't open – need a cancellation policy. Chapter meetings will be done online. ML proposing Sept 27 for Canadian Chapter meeting. Need to work out Media marketplace details – what would it cost to have our own media marketplace. <p><u>Action Items:</u></p> <ul style="list-style-type: none">• SM will discuss with Yashy @TMAC how theirs worked, managing appointments, pricing, etc.
<p>4. Business</p> <p>a. PD Update (MC)</p> <ul style="list-style-type: none">- MC: Discussing Digital Publishing session with Freelance Editors – working on a discount, waiting for a code from Anna McManus- GH: Social get together -happy hour planned for June 17, 5 pm ET – Invite Canadians running for election to speak – 47 registered so far

Action Items:

- **GH:** Promote June 17 event. Will send out Zoom invite next week.

b. Treasurer's Report (GH – ML reported)

GH: Received bank statement

Action Items:

- NA

c. Maple Leaf (MC) – will be handing over to Deborah Corbeil shortly

- Deborah Corbeil has agreed to be new editor
- Content: ML Letter, Upcoming elections, Membership Drive (NB), Happy Hour and prizes, feature small profiles of members of the executive (LB + NB)

Action Item:

- ML, LB: Send information to MC by June 21

d. Membership (NB)

- Membership proposal approved and will go out in June

Action Items:

- **ALL:** review materials and provide any feedback by Monday
- **NB:** Send out campaign by June 21, check with Anna McManus on changes to form

e. Awards (AA)

- **AA:** everything is on track
- Judges are reviewing by June 18 to send back to coordinators
- Photo results are finished (Ursula)
- Winners informed in August 20, Announcement in August date TBD

Action Items:

- N/A

f. Sites (AH)

- Exploring venues for future chapter meetings

Action Items:

- AH/LB/ML: Keep eye on things to see when we can plan regional events

Other items

NA

6. Next meeting

- Next meeting July 8, 12 pm ET

Action items:

- CR put May minutes on member-only website

7. Adjournment at 12:53 pm